

Chicago Citation & Turabian Styles

Chicago Manual of Style, 15th ed. (Notes/Bibliography style)

A Manual for Writers of Term Papers, Theses, and Dissertations, 6th ed. (Note/Bibliography)

Academic research requires that you cite the sources you consult, to acknowledge the input and to give the reader directions to the material. It is your responsibility to confirm with your instructor which citation style to use for a particular assignment. There are two main styles in Chicago or Turabian citation systems: notes and bibliography system and author-date system.¹ **Note/bibliography** system is used primarily in literature, history, and the arts, **author/date** system² is used in the physical, natural and social sciences. For correct citation, you *must* decide which style to use and consult the print manual although Chicago style leaves many decisions to the discretion of the writer (16.2, 17.2). Copies are kept behind the Reference Desk on the first floor of Library North. **The examples below are not official.** For more information on citing, see: <http://www.library.fullerton.edu/cybercites.htm>.

The **note** (footnote or endnote) can be brief and completed by a full bibliography or the **note** can be full and complete when first used in the body of the paper. For further information on when and how to use a bibliography, see 16.71-80. *Sufficient information must be included to lead readers to the sources used* (16.1-3, 16.8-18).

Footnote/Endnote & Bibliography Elements (16.3, 16.19-70) (numbers refer to specific parts of the Chicago Manual).

- Note without full bibliography** is usually the complete citation with author, title (publication data), page in a numbered note.
- footnotes appear at the foot of a page; endnotes at the end of a paper, article, chapter or book (16.19-22)
 - footnotes must begin on the page on which they are referenced
 - numbering (16.25-35): in text, superscript at the end of the sentence; in notes, full size with a period.
- Note with full bibliography** is usually the author last name, shortened title and page

Examples:

Bibliography	Eisenstein, Elizabeth L. <i>The Printing Revolution in Early Modern Europe</i> . Cambridge: Cambridge Univ. Press, 1993.
Note: first time cited without full bibliography 16.3	1. Elizabeth L Eisenstein, <i>The Printing Revolution in Early Modern Europe</i> (Cambridge: Cambridge Univ. Press, 1993), 29.
Notes: with full bibliography 16.3	6. Eisenstein, <i>Printing Revolution</i> , 51.
Notes: subsequent cites to the same source Non concurrent 16.41-46	6. Eisenstein, <i>Printing Revolution</i> , 51.
Concurrent 16.47-50; 16.62 [endnotes]	7. <i>ibid.</i> 8. <i>ibid.</i> , 137.
Personal communication: usually run into the text or given in a note. 17.208	2. Mary N. Maack, e-mail message to author, May 1, 2004.

Sample pages in Chicago Manual of Style, both styles: pp. 625-640; in Turabian: pp. 256-281.

ANNOTATED BIBLIOGRAPHY: 16.77 An annotated bibliography includes the citation and a brief descriptive and evaluative paragraph of the material. Consult your professor for specific assignment requirements.

Example:

Eisenstein, Elizabeth L. *The Printing Revolution in Early Modern Europe*. Cambridge: Cambridge Univ. Press, 1993.
This single volume edition is an abridgment of the original 2 volume classic. It surveys the radical changes in communications in the fifteenth century and documents the unexpected social, intellectual and political effects of printing on the Renaissance, the Reformation and the rise of modern science.

SCHOLARLY V. POPULAR PERIODICALS: some common characteristics

Scholarly Periodicals: original research or analysis; lengthy (often 8+ pages); written in the language of the discipline; often continuous pagination; bibliography; reviewed by peer experts.

Popular Periodicals: reporting on previously published research, news or popular/current events and issues; brief; easily readable (uses popular language); each issue starts with page 1; few if any references; verified by a commercial editor.

¹ Turabian is a simplified version of Chicago style. It has not been updated since the 1996 6th edition. Consult Chicago when in doubt.

² This guide does not explain author/date citation style (see 16.90-120). Use *Chicago Manual* for help using this style. The **Text (parenthetical) citation** takes a reader from an idea or quotation in the body of the paper to its source in the References or Works Cited page. Citations in text must be in the Reference list and all Reference entries must be cited in the text. 16.90-120

FOOTNOTE/ENDNOTE/BIBLIOGRAPHY

N=Footnote/Endnote B=Bibliography

2.27, 16.20, 16.25-35 Formatting notes: You may use the footnote function of your word processing software (MS Word: Insert>Reference>Footnote). Note numbers in text are superscript; the foot/endnote number can be superscript or not raised. (16.25)

2.29 Formatting bibliographies: You may use hanging indentation.

16.11, 17.26 In notes, author(s) names are first name last name. In bibliographies, first author name is inverted (last name first).

17.26-30 Number of authors: Note: Up to 3 authors list all last names; 4 or more, only list the first author followed by **et al** or **and others**. Bibliographies include all authors up to ten. Use **and** not the **&**.

16.17, 8.165, 8.167 Use headline style (major words capitalized) for capitalization of titles of books, articles and periodicals

17.96-122 Publication Facts: Well known city does not require state or country. Parts of a publisher's name can be omitted. Use **&**.

PERIODICAL ARTICLE: 17.148-153 Author(s), "Title of Article," *Title of Periodical* vol., issue no. (Date): pp.
Quotation marks around the article title, Italicize the periodical title.

Journal: 17.154-181

Print journal	N	1. Yo Jackson et al., "Family Protective Factors and Behavioral Outcome: The Role of Appraisal in Family Life Events," <i>Journal of Emotional and Behavioral Disorders</i> 11, no. 2 (2003): 103-112.
Electronic Database 17.180-181, 17.359	N	1. Yo Jackson and others, "Family Protective Factors and Behavioral Outcome: The Role of Appraisal in Family Life Events," <i>Journal of Emotional and Behavioral Disorders</i> 11, no. 2 (2003): 103-112. http://search.epnet.com/direct.asp?an=9878006&db=afh (accessed July 28, 2004).
B Changes: use period after final author and article title.		Jackson, Yo, Sarah K. Sifers, Jared S. Warren, and Dori Velasquez. "Family Protective Factors and Behavioral Outcome: The Role of Appraisal in Family Life Events." <i>Journal of Emotional and Behavioral Disorders</i> 11, no. 2 (2003): 103-112.

Popular magazine: 17.182-187 Normally uses date alone and does not include vol. or issue number.

Print magazine	N	1. Christine Gorman, "Comfort in a Bowl: Sweets and Fatty Foods Really do Relieve Stress, but There is a Price to Pay," <i>Time</i> , September 29, 2003, 77.
B Changes: use period after final author and article title.		Gorman, Christine. "Comfort in a Bowl: Sweets and Fatty Foods Really do Relieve Stress, but There is a Price to Pay." <i>Time</i> , September 29, 2003, 77.

Review: 17.201 Reviewer, review of ..., by Author, Publication data. Italicize the title of the reviewed item and the periodical title.

Print periodical	N	1. Monica Kaup, review of <i>Rewriting North American Borders in Chicano and Chicana Narrative</i> , by Roberto Cantu, <i>Modern Language Quarterly</i> 64, no. 4 (2003): 508-14.
B Changes: capitalize Review; use period after author names.		Kaup, Monica. Review of <i>Rewriting North American Borders in Chicano and Chicana Narrative</i> , by Roberto Cantu. <i>Modern Language Quarterly</i> 64, no. 4 (2003): 508-14.

Newspaper: with and without author: 17.188-198

Print newspaper	N (author)	1. David Stout, "F.A.A. Orders Toddler Seats on Airliners," <i>New York Times</i> , December 16, 1999, late edition, sec. A.
17.192	N (no author)	1. <i>New York Times</i> , "Baseball Owners Approve Dodgers Sale," January 30, 2004, late edition, sec. D.
Electronic database	N	1. David Stout, "F.A.A. Orders Toddler Seats on Airliners," <i>New York Times</i> , December 16, 1999, late edition, sec. A, http://web.lexis-nexis.com/universe/ (accessed September 27, 2003).
Publisher electronic version	N	1. David Stout, "F.A.A. Orders Toddler Seats on Airliners," <i>New York Times</i> , December 16, 1999, http://www.nytimes.com/ (accessed September 27, 2003).
B Changes: use period after final author and article title.		Stout, David. "F.A.A. Orders Toddler Seats on Airliners." <i>New York Times</i> , December 16, 1999, late edition, sec. A.

BOOK: and other non-periodicals (report, etc.): 17.16-147 Author/editor, *Title of work*, edition [if needed] (City: Publisher, year).

Paper	N	1. James N. Leiker, <i>Racial Borders: Black Soldiers Along the Rio Grande</i> (College Station: Texas A&M Univ. Press, 2002), 29.
Electronic	N	1. James N. Leiker, <i>Racial Borders: Black Soldiers Along the Rio Grande</i> (College Station: Texas A&M Univ. Press, 2002), 29, http://www.netlibrary.com/ .
B Changes:		Leiker, James N. <i>Racial Borders: Black Soldiers Along the Rio Grande</i> . College Station: Texas A&M Univ. Press, 2002.

Article or chapter in a book: 17.69

Paper	N	1. Jeffrey T. Schnapp, "The Romance of Caffeine and Aluminum," in <i>Things</i> , ed. Bill Brown, 304-329 (Chicago: University of Chicago Press, 2004).
B Changes:		Schnapp, Jeffrey T. "The Romance of Caffeine and Aluminum." In <i>Things</i> , edited by Bill Brown, 304-329. Chicago: University of Chicago Press, 2004.

Article in an encyclopedia: 17.238-9

Paper	N	1. <i>The New Grove Dictionary of Music and Musicians</i> , 2 nd ed., s.v. "Flamenco" (by Israel J. Katz).
Electronic	N	1. <i>The New Grove Dictionary of Music and Musicians</i> , s.v. "Flamenco" (by Israel J. Katz), http://www.grovemusic.com/ (accessed March 10, 2004).
B Changes:		Major encyclopedias, dictionaries and other well-known reference books are not normally cited in bibliographies.

WEB DOCUMENT: 17.4-15, 17.198, 17.356

Government-	N	1. U. S. National Institute of Child Health and Development [NICHD] Public Information and Communications Branch, Fact Sheet: Sudden Infant Death Syndrome, Apr. 1997, http://www.nichd.nih.gov/publications/pubs/sidsfact.htm (accessed January 12, 2000).
B Changes:		Invert first personal author name; periods replace commas everywhere else except in dates.